



the watermill center
a laboratory for performance

robert wilson, artistic director

www.watermillcenter.org

The Watermill Center | Education Manager

The Watermill Center seeks an Education Manager (25-30hrs/week) to join our Programming department. Reporting to the Director of Programming, this integral member of the team will create, implement, and manage education programming initiatives that engage directly with The Watermill Center Artists-in-Residence (AIRs), alumni artists, and The Watermill Center Collection, Library, and Archives. The Watermill Center's education programs serve multiple constituencies and age groups, including local schools, non-profits, and community groups, including groups with special needs (eg. neurodiversity, disabilities, ESL). The ideal candidate is a highly collaborative, detail-oriented educator or teaching artist who is passionate about dynamic arts education across ages and disciplines.

About The Watermill Center

Founded in 1992 by Robert Wilson, The Watermill Center is an interdisciplinary laboratory for the arts and humanities situated on ten acres of Shinnecock ancestral territory on Long Island's East End. With an emphasis on creativity and collaboration, Watermill offers artist residencies and education programs that integrate contemporary artistic practice with resources from the humanities and research from the sciences.

Situated at 39 Watermill Towd Rd, a 20,000-square-foot main facility houses a Study Library, an Art Collection, spaces for rehearsals, performances, and exhibitions, a kitchen with dining areas, and office space. The Artist Residence, at 11 Watermill Towd Road, is a 10,000-square-foot facility with eight private bedrooms, a kitchen, living areas, and an amphitheater. The Art Collection consists of 5,000+ works of art and artifacts, ranging from ancient to contemporary, including numerous museum-quality works from Indonesia, Africa, and Oceania, as well as works by contemporary artists such as Paul Thek, Donald Judd, Bruce Nauman, Robert Mapplethorpe, Agnes Martin, among others.

Responsibilities include, but are not limited to:

- Develop, oversee, and coordinate a suite of Education Programs as they relate to the WMC mission and community
- Liaise with staff, artists, schools, and community partners to create and execute programs
- Plan and co-facilitate workshops for community partners with artists and alumni
- Build and maintain ongoing partnerships with relevant East End schools, groups, and organizations
- Lead core programs and school visits on and off-site
- Work closely with the External Affairs team to build event schedules and create external messaging around Education programs and events
- Work with the Development department on fundraising strategy as it relates to Education, including but not limited to drafting language, facilitating



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data collection, and gathering testimonials

- Manage the annual education budget with the Director of Programming
- Work with the Development Manager to oversee the disbursement of grant monies to the appropriate programs and services
- Attend conferences and panels around the subject of arts education
- Schedule and lead tours of The Watermill Center for education groups and general visitors
- Provide general support during special events alongside the larger Watermill staff

Desired Skills & Qualifications

- Bachelor's degree or equivalent experience
- 3+ years of teaching experience in at least one arts discipline
- Experience working with a variety of age groups and skill levels; experience working with neurodiverse and disabled communities preferred
- Knowledge of multi-disciplinary art practices, including literary, performing, and visual arts
- Ability to work with teachers and administrators to organize successful student engagements
- Experience working with artists and the creative community
- Experience working with community groups and ability to make connections across diverse populations
- Experience creating and managing budgets
- Strong communication and writing skills
- Highly collaborative and able to work in a fast-paced, communal environment
- Spanish language proficiency is preferred but not required
- Proficiency in Google and Microsoft Suites, Slack, Zoom, and adopting new digital tools.

Employment Terms

This part-time salaried position is located at The Watermill Center in Water Mill, NY. Days and hours to be determined; 25-30 hours per week. Option for health, vision, and dental insurance benefits; option for 401(k) plan. Salary commensurate with experience and agreed-upon schedule.

Applications

Please send a resume and cover letter to careers@watermillcenter.org with the subject heading "Education Manager." Only those whose applications are being considered will be contacted. No emails or phone calls, please.

The Watermill Center, operated by the Byrd Hoffman Water Mill Foundation, is an equal opportunity employer and considers applicants for all positions without regard to race, color, religion, creed, gender identity or expression, national origin, age, disability, familial or veteran status, sexual orientation, or any other legally protected status.